

2013 PRME SUMMIT – 5TH ANNUAL ASSEMBLY
New Ways of Developing Leaders for The Future We Want

Logistical Note for Participants

Dear Participant,

We are happy that you will be joining us next week for the **2013 PRME Summit – 5th Annual Assembly and 21st CEEMAN Annual Conference**. For your review and reference, we encourage you to kindly familiarize yourself with the information below, which will be useful for your arrival and departure, as well as during your stay in Bled and attendance at the meetings:

- **Transfer to/from the airport:**

For those participants who sent travel details, CEEMAN will provide transfer from the Ljubljana Airport to Bled and back. The cost of the transfer is €40; however, most of you will be able to share the transfer and its cost with other participants (3 per car). For your assistance, **there will be a PRME/CEEMAN info point at Ljubljana Airport**.

The transfer back to the airport will depart from your hotel two hours before your flight. We strongly advise that you kindly check the schedule of departures at the conference info points or at your hotel reception desk.

- **Accommodation:**

All hotels are located about 5-10 minutes walking distance from the conference venue. Kindly find a map of Bled attached.

- **Registration desk:**

The registration desk for PRME Working Groups and Side Meetings will begin on Tuesday, 24 September at 14:30 at the IEDC-Bled School of Management.

For all other events (PRME Summit, CEEMAN Annual Meeting, CEEMAN Annual Conference), the registration desk will open half an hour before the start of the event at the Festival Hall Bled.

- **Conference fee:**

For those participants who have registered but have NOT paid the requisite fee, kindly proceed to the Conference Info Point.

- **Agenda of upcoming events:**

- The [2013 PRME Summit](#) on 25-26 September
- The [21st CEEMAN Annual Conference](#) on 27 September
- Side meetings will take place prior to the start of the 2013 PRME Summit on 24-25 September 2013. Kindly find a schedule and descriptions of the sessions [here](#). Side meetings include sessions by the PRME Working Group on Poverty, Regional Chapters, the launch of an E-Learning Course on CSR by Enel Foundation, a Faculty Development workshop, etc.

- **List of Speakers**

- **Discussion Leaders Lookbook** (names, titles, & pictures)

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- [List of Participants](#)

- [Resources & Deliverables Overview:](#)

We strongly encourage you to read the [Participant Guide](#), which will help you prepare to play an active role during the 2013 PRME Summit.

Further, you may be interested to read the [Selected Inspirational Case Stories](#) and an overview of [PRME Chapters and Regional Meetings](#).

- [Outcomes Document:](#)

As with many global PRME meetings/General Assemblies, this year's program organizers and Discussion Leaders suggested that a declaration be produced on the occasion of the 2013 PRME Summit. An email will be sent to all registrants with draft text for the working declaration at **17:00** (Bled time) on **25 September**. Matt Gitsham and Satoshi Miura have worked diligently to prepare this document (in close consultation with the program organizers and the PRME Secretariat), and they have graciously agreed to review and integrate your feedback.

Please send your feedback by replying directly to the email with your comments **no later than 13:00 on 26 September**. The final declaration will be presented at the close of the Summit for collective acceptance by attendees of the event.

- [Social Media:](#)

We highly encourage you to use social media before, during, and after the event!

- Tweet [@PRMESecretariat](#), [@CeemanNetwork](#), and/or include #PRME
- Post to the [PRME Facebook page](#) (or mention us in your post)
- Start a discussion on the [PRME LinkedIn group](#)

- [Saturday trip, 28 September:](#)

During the Saturday trip on 28 September, you will discover magnificent [Postojna cave](#) and [Ljubljana](#), capital of Slovenia.

Departure time from Bled: 9:00

Return time to Bled: 16:30*

**If you have a departing flight on Saturday late afternoon (18:00 hours or later), we recommend that you join us for the trip. It will be organized so that the bus will drop participants off at the Ljubljana International Airport at 16:00.*

Price per person: €50 (to be paid at the PRME/CEEMAN registration desk)

For any questions, please do not hesitate to contact prme.ceeman@iedc.si or + 386 41 754 572.

With kind regards,

Your PRME/CEEMAN organizing team